



Registration Form

Please e-mail your registration form to us at

Full Name of Child:			
Preferred Name:			
Date of Birth:		<i>Office use only - Birth Certificate</i>	
Gender:			
Preferred start date:			
Full Home Address:			
Postcode:			
Home Telephone Number:			
Ethnic origin:			
Nationality:			
Religion:			
Hair Colour:		Eye colour:	
Languages spoken at home:			

Parent/Carer Information:

1. Name of Parent/Carer:			
Relationship to Child:		Parental Responsibility: YES / NO	
		Legal Contact: YES / NO	
		Collect child from nursery: YES / NO	
		Contact in emergency: YES / NO	
Home Address:			
Postcode:			

Contact Number:	
NI Number:	
Email:	
Work Address: Postcode:	
Work Number:	

2. Name of Parent/Carer:		
Relationship to Child:		Parental Responsibility: YES / NO
		Legal Contact: YES / NO
		Collect child from nursery: YES / NO
		Contact in emergency: YES / NO
Home Address:		
Postcode:		
Contact Number:		
NI Number:		
Email:		
Work Address: Postcode:		
Work Number:		

Email Address for Invoicing:	
------------------------------	--

Other/Emergency contacts:

Contact one	
Full Name:	
Relationship to the child:	
Password	
Address	

Postcode			
Tel number		Mobile	
Responsibilities (Tick all that apply)	Collect child <input type="checkbox"/> <input type="checkbox"/> In emergency		
Contact two			
Full Name:			
Relationship to the child:			
Password			
Address			
Postcode			
Tel number		Mobile	
Responsibilities (Tick all that apply)	Collect child from nursery <input type="checkbox"/> Contact in <input type="checkbox"/> emergency		

Attendance:

Preferred Sessions						
	Mon	Tues	Wed	Thurs	Fri	Age at entry: Years and Months
Part-time						
Full - Time						

Are you applying for an Early Years funded place? (15/30 hours per week)	Yes / No
If Yes, which funded place;	<input type="checkbox"/> 2 Year old 15 hours <input type="checkbox"/> 3+4-Year-old 15 hours <input type="checkbox"/> 3+4 Year old 30 hours

Additional Child Details:

Details of any special educational needs or disabilities.		<i>Report Completed?</i>
---	--	--------------------------

Do you celebrate any festivals/occasions at home? Please specify		
Has your child attended any childcare settings previously? Please specify		

Health and Medical:

Doctors Name:		
Surgery address:		
Surgery telephone number:		
Child's NHS number:		
Is your child on regular medication? If yes, please specify		<i>Medication permission form</i>
Are your child's immunisations full and up to date?		<i>Immunisation disclaimer form</i>
Does your child suffer from any allergies, phobias, or any other conditions we should be aware of?		
Does your child have any dietary requirements, including food allergies or preferences?		

<p>Does your child have any additional needs with their: (Please tick/highlight)</p> <p><input type="checkbox"/> Hearing</p> <p><input type="checkbox"/> Speech</p> <p><input type="checkbox"/> Vision</p> <p><input type="checkbox"/> Behaviour</p> <p><input type="checkbox"/> Physical</p>

<input type="checkbox"/> Other – Please state -
Has your child had, or is currently having support from the following professionals? <input type="checkbox"/> Health visitor <input type="checkbox"/> Speech therapist <input type="checkbox"/> Physiotherapist <input type="checkbox"/> Paediatrician <input type="checkbox"/> Social Worker <input type="checkbox"/> Other – Please state -

Professionals Name & Contact Details:

Health visitor:	
Other professionals:	

As we hold personal information about staff and families, we are registered under data protection law with the Information Commissioner’s Office.

To confirm the registration of your child’s place, a registration fee of £45.00 is required with this form to cover administration costs (this fee does not apply to funded only places, however a deposit of £300 will be charged to secure the place. Deposits are fundable.

Office Use only:

Registration Fee	£	Paid	Date	
Deposit	£	Paid	Date	
Monthly Payment Method: <input type="checkbox"/> Standing Order / Bank Transfer <input type="checkbox"/> Tax Free Childcare Account <input type="checkbox"/> Childcare Vouchers				

How did you hear about us?	
----------------------------	--